



NBBA Policy Manual

Mission

The National Beep Baseball Association (NBBA) provides an opportunity for those who are blind or visually impaired to remain physically fit through active participation in the adapted form of baseball known as “beep baseball”, so as to help sight challenged citizens reach their full potential and correspondingly to enlighten the general community of that potential.

Purpose

The purpose of the NBBA is...

To improve the general community through a representative national organization which assists, promotes, encourages and develops an amateur beep baseball program throughout the United States of America and beyond.

To elevate the ability of blind and visually impaired individuals to perform recreational and competitive athletics.

To cooperate with both public and private agencies and organizations in the development and promotion of amateur athletic programs for those who are blind and visually impaired.

To provide for the free exchange of ideas, opinions and information relative to amateur athletics for the disabled through publication of a newsletter and other media.

To establish such operations and/or special funds, including but not limited to permanent endowment funds to finance the NBBA and its programs within the meaning and limitations of Section 501C3 of the Internal Revenue Code of 1954.

Code of Conduct

As a representative member of the National Beep Baseball Association (NBBA), I realize that the most important aspect of my membership is not that we win or lose, but rather that we will compete to the best of our abilities.

Accordingly, I pledge in the name of good sportsmanship and good citizenship to be a positive representative of the NBBA, my team and my community or country on and off of the field of competition.

When on the field to be modest in victory and gracious in defeat, and at all times to act in a manner that will bring honor to each of us, our league and our communities.

Non Discrimination Policy

The NBBA prohibits discrimination in all of its programs, services and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity or associational preference.

Audit of the Treasury

An audit committee appointed by the NBBA president shall audit the books each year. Additionally, every 2 (two) years there will be an external audit performed by a certified CPA from an independent auditing firm. The audit will include an assessment of internal controls or oversight of financial activities, transactions and treasurer's functions. The auditing firm will examine the NBBA's financial statements in accordance with professional standards and issue an opinion in a report.

Prior to hiring an independent auditing firm, the NBBA will request of the firm the issuance of an engagement letter prior to the performance of any services. This letter should be addressed to the President rather than the Treasurer to avoid any issues of conflict of interest. The letter is then signed by the President in duplicate. The engagement letter is a standard practice of CPA firms.

The annual board review of the treasury will include the following policies:

- A. Approve organizational chart to quickly identify roles and responsibilities.
- B. Approve annual rates for fees and services.
- C. Approve check limits for treasurer and board for disbursements.

- D. Approve a list of procedures for the internal Audit Committee to complete.
- E. Formulate an investment policy for CD's and the John Ross Endowment Fund.
- F. Perform periodic evaluation of all record keeping of the NBBA, including minutes, Treasurer Reports, newsletters and any other organizational records.
- G. Verify any online banking authority such as use of debit/credit card, frequency of use and authority to cancel.

Solicit an individual with a CPA background to become a member of the NBBA Board of Directors who can assist in overseeing the treasurer duties and annual internal audit.

Minutes are an important oversight tool for the NBBA and should be accurate, include the treasurer's report and be signed by the secretary. The minutes and other publications of the NBBA should be readily available for public inspection.

[John Ross Endowment Fund](#)

Established in December of 1991, the purpose of John Ross Endowment Fund is as follows...

To promote the high level of competition and augment the competitive spirit found in the game of beep baseball.

To foster the development of new technologies and equipment which will enhance the game.

To increase awareness of and broaden participation in the sport.

To encourage athletes to improve their skills and train others.

To enrich the lives of these athletes physically, emotionally and socially and to educate and inform the general public about fulfilling values gained by all who participate in the game of beep baseball.

[Forfeiture of World Series Games Policy](#)

Adopted August 7, 1998

If the Tournament Committee determines, after looking at all of the facts, that a team should play rather than not and the team chooses not to play, that team shall forfeit the next scheduled game in addition to the voluntarily forfeited game.

Certification of Blindness

Adopted November 9, 2002

All athletes must submit documentation from a state agency or medical professional able to determine visual acuity that is dated within the last 2 (two) years to the NBBA regarding their eyesight. This is to be turned in with the final team roster. Add ons may bring the documentation to the World Series. Failure to provide the information will make the athlete ineligible to play. Once an athlete has her/his vision documentation on file with the NBBA she/he does not have to furnish the eyesight verification for future World Series competitions.

The secretary will record that proper verification of blindness or visual impairment has been received. In adherence to Federal Medical Privacy Laws, the submitted eye reports shall be shredded and disposed of by the secretary.

Official NBBA Patches

Adopted November 8, 2003

All registered NBBA teams are required to have the NBBA patch placed on their uniforms. Teams that do not have the patch on their uniforms are ineligible for the Sportsmanship Award.

NBBA World Series Awards Payment

Adopted November 8, 2003

The NBBA will pay for all awards presented at the NBBA World Series.

NBBA World Series Banquet Policy

Rule adopted March, 2004

The Host Committee is responsible for putting on and paying for a banquet if one is scheduled.

All teams that have participated in that year's World Series are eligible to participate no matter where they finished. The host committee will pay for up to 15 players and five other persons. That is a total of 20 that will be paid for by the host committee. Any additional persons must pay in full prior to the event.

Any official NBBA scorekeepers and umpires, regardless of how many games they have officiated at, are also included. The term “NBBA Official” refers to those individuals who serve the NBBA in these key roles each year.

Rosters of both the teams and officials will be available to verify entitlement to attend the banquet.

The Host Committee controls all other invites at their discretion and cost.

[Stipend for NBBA officials Policy](#)

Rule adopted March, 2004 and amended in 2011

Definition:

An eligible official is a plate umpire or scorekeeper who has served at a minimum of two NBBA Nationals within the last ten years, or a plate umpire or scorekeeper who is specifically invited by the 1st Vice President.

1. The NBBA will cover half the cost of hotel rooms for eligible officials. This support will come from either the tournament fund or from the pool of comp room nights supplied by the host hotel.

2. The daily stipend given to eligible officials will be increased to \$50, from its current value of \$35.

This money has always been paid from the general fund.

3. Starting with 2012, tournament hosts will be made aware of our need to support eligible officials, and will be requested to, at the very least, include room support in their bid plans.

[Dan Tracy Award](#)

Rule adopted March, 2004

The Dan Tracy Award will be given to the person selected by the teams as the outstanding field official at each World Series.

[Use of NBBA 501© \(3\) Tax Exempt Number](#)

Adopted March, 2005

Any NBBA member organization must request permission to use the NBBA’s 501c(3) number from the Board of Directors for a specific function. If approved, all monies received from the use of the tax exempt number must flow through the NBBA Treasury checking account.

Requirements for Championship Rings

A limit of 20 rings per team.

Only team members in attendance at the NBBA World Series are allowed Rings, these are:

- A. Pitcher and Catcher (attending World Series Only)
- B. Field Spotters (no more than two rings) (attending World Series only)
- C. Position Players (Attending World Series only)
- D. Volunteers, sponsors, non-roster members are not eligible for rings.
- E. No rings are to be given to players, coaches, sponsors and or other personnel not in attendance at that year's World Series.

Teams not abiding to these requirements may forfeit future championship rings, as determined by the NBBA Board of Directors.

Requirements to Bid for an NBBA World Series

Adopted 2009 and modified in 2010

The NBBA Beep Baseball World Series traditionally has been held during the last week of July or the first week of August. Round Robin games begin on the Tuesday of the week, with the Championship game held on Saturday.

In order to host a NBBA Beep Baseball World Series, it is recommended you follow the following steps:

Submit presentation packet to the NBBA Tournament Committee 2.5 years prior to the desired date (All bid presentations must be in accessible format i.e. MS Word, or tagged pdf documents for use with screen reading or magnification technology.). Following this initial step is vital for your presentation to be considered.

An all-expense paid weekend will be provided for two members of the NBBA Site Selection Committee, compliments of the host city. These NBBA members will inspect all potential venues for the tournament.

Upon the NBBA Board of Directors approving the bid to host a World Series, the host city must provide a bid fee of \$3500.00. The host fee will offset miscellaneous costs incurred by the NBBA.

Presentations include the following:

Adequate Hotel/Motel

A minimum of 200 rooms, with the majority being double-doubles, meeting rooms.
A hospitality room close to the elevator.
A banquet facility (minimum capacity of 500).
A doggy relief area on the hotel premises.

Fields

Eight (8) ACRES OF UNOBSTRUCTED LEVEL TERRAIN with good grass covering and location of field properly marked in a reasonably quiet area.

Transportation

Provide to and from (CLOSEST MAJOR) airport, frequent trips between motel (hotel) and fields and any other scheduled events.

Funding

Possible funding ideas to cover host city responsibilities, such as 100 beep baseballs, transportation, banquet, etc. Potential cost to host tournament: \$30,000.

Volunteers

Proof of availability of volunteer pool. The following volunteers are needed at each field:

Three (3) experienced umpires, (1 plate and 2 field).

Two (2) base umpires.

One (1) scorekeeper and one (1) base operator.

The NBBA provides a “Head Umpire” to oversee all umpires. The NBBA will provide a statistician to review/post game stats.

Equipment

The NBBA will provide bases and 100 working beep baseballs (the remaining 100 beep baseballs are the host city’s responsibility).

Hospitality Room

A room should be available during the tournament to serve as tournament headquarters where souvenirs can be sold and event schedules, brackets, scores and game times should be posted. The local committee may provide refreshments.

(ABSOLUTLY NO ALCOHOL).

Awards/Banquet

A. The NBBA will reimburse the host city up to \$750.00 for awards for the World Series. The NBBA provides the Jim Quinn, Dan Tracy and NBBA George Haws Sportsmanship Awards.

B. The host city is responsible for setting up an awards banquet on Saturday night to close out the World Series Tournament (Note: Banquet room minimum capacity is approximately 500). The host city has the authority to limit the total number of NBBA members free access to 20 members per team. After this number, the host city can charge a fee for dinner at the awards banquet.

Sunshine Committee

The 2nd Vice President (Public Relations) and the NBBA Secretary shall act as the NBBA's "Sunshine Committee" to extend condolences and/or get well wishes on behalf of the NBBA. Flowers and gifts, including cash payments, shall not exceed \$100.00. The NBBA Treasurer will issue such payments and/or reimbursements upon submission of proper documentation.

Jim Quinn Award Committee

Mission Statement

It shall be the policy of the Jim Quinn Committee to make every effort to be fair and objective in regards to bestowing the NBBA's highest honor on a deserving candidate each year.

This committee does so with the full appreciation of the fact that a Jim Quinn nomination is submitted by NBBA members motivated by a deep sense of gratitude towards the nominee who means a great deal to the individual and/or team who submitted the Jim Quinn Award nomination letter.

Guiding Principle-The Legacy of Jim Quinn

Paragraph four of the Legacy of Jim Quinn is the guiding rule by which to first measure the eligibility of a nominee. Paragraph four states, "The spirit of Jim Quinn is that of courage and humility, of service to others, of leadership by example and deed, inspiration by overcoming adversity and by always giving 100% effort, sportsmanship and dedication to promoting sports for the visually impaired". How close does the nominee exemplify these qualities?

Basic Rules

A Jim Quinn Award nomination letter must be received by the Jim Quinn Committee Chairperson by June 1st for consideration for that calendar year.

The letter may be submitted via email or by postal mail.

A Jim Quinn Award nomination letter is confidential and should only be known to exist by the author(s) of the letter and the Jim Quinn Award Committee.

Multiple letters and/or emails are permitted on a candidate.

Updates to nomination letters already on file are welcome. At times, the Jim Quinn Award Committee may contact the author(s) for additional information.

All Jim Quinn Award nomination letters remain on file until such time as the candidate is awarded the Jim Quinn Award. The letter is then passed on for inclusion in the NBBA Hall of Fame under the candidate's biography as a Hall of Fame member under the Jim Quinn Award Winners category.

Jim Quinn Award recipients will be asked to serve on the Jim Quinn Award Committee the following two years after receiving the award. An award winner may decline if she/he chooses.

The guiding philosophy of the Jim Quinn Award Committee is that all candidates are qualified, worthy nominees and shall be treated accordingly.

The selection process will be conducted fairly and without prejudice or bias of any kind.

Only one candidate can be selected annually to receive the Jim Quinn Award.

After the selection is made, only the treasurer of the NBBA and the author(s) of the Nomination letter are to be made aware of the selection.

The Jim Quinn Award shall be presented to each year's selection at the NBBA World Series Banquet or Awards Program.

Rule of Order about Jim Quinn Award Nomination Letters

The Jim Quinn Award is not only for members who are still active in the NBBA. This committee believes every nominee remains relevant due to the contributions she/he made during their time in our association. The candidates were nominated by members who felt very strongly that the nominee made the kind of above and beyond the call of duty contributions to the NBBA, the sport of Beep Baseball and the blind community worthy of consideration of one day being awarded our organization's highest honor, regardless of whether the contributions are past and/or current. As far as we can determine, all Jim Quinn Award Winners were active members at the time of their nomination. As we are aware, only one Jim

Quinn Award is issued each year to one person only. The passage of time does not diminish or lessen the contributions made by a potential Jim Quinn Award winner. Even if the person is no longer active in the association for whatever reason, the individual's efforts in service to us, albeit in the past, still impact us today. If not for the sacrifices and hard work of many dedicated past members, regardless of the Jim Quinn Award, we would not be beneficiaries of those efforts today and beyond. Please keep in mind that history impacts the present and the future so we must always hold in high regard those who came before us to make all of this possible.

The inaugural Jim Quinn Award was presented to the late John Ross in 1981. The NBBA was very young at the time. But already many people who, along with Mr. Ross, helped build this league but were never recognized with a Jim Quinn Award. One day the Jim Quinn Award may be rightfully awarded to some of these worthy individuals, if nominated. It is with this in mind that all Jim Quinn Award nomination letters remain on file and are carried forward each year.

Vision Enforcement

Objective

To prevent the action of one individual or team from having an advantage through cheating over another team during a tournament, the NBBA mandates the following:

Subsequent/after the submission of the lineup card, a team can request that a particular player be required to change their blind fold.

If such a request is made, the suspected player will wear the official eye patches and blind fold provided by the Head Plate Umpire. Each of 2 eye patches will be taped to the player by tape provided by the Umpire.

Through the Home Plate Umpire, a team can request at any time a player be patched. It will consist of a NBBA provided blindfold, 2 eye patches and tape. If the individual refuses to use the patching, the player is immediately ejected from the game.

If a player wears any equipment, i.e. face mask, helmet, ball cap or anything worn on the face or head, this piece of equipment must be worn on top of the blind fold and not underneath, eliminating the opportunity of blindfold manipulation.

Manipulation can consist of but is not limited to:

- Shoulder scrunching

- Face scrunching
- Sweat removal
- Adjusting hat or gear with the hand

Note: Any other assistive gear worn around the face will NOT be allowed to interfere with the integrity of the blind fold.

At no time may the special equipment being used be moved or touched without express consent by an Umpire. This will be considered an infraction similar to adjustment of a blind fold without prior permission.

At any point during a game, an individual suspected of cheating through manipulation of their blind fold will be given a one-time warning by the Home Plate Umpire for that game.

At the beginning of each half inning, the Home or Field Umpire and a representative from the opposing team will inspect the integrity of every blind fold of the six players in the field. The umpire & opposing team representative will watch each player place the blindfold on, watch them secure it and will approve each player. If the umpire questions the integrity of a blindfold at that point, that player is ejected from the game.

While on Defense

Before taking the field each inning, the defensive players will line up on the base line, patched if needed, and will hand the umpire the blindfold for inspection. The player will then place the blind fold on securely and be reinspected by the umpire and the sighted representative from the opposing team.

Should the opposing team elect to not have a sighted person accompany the umpire, the opposing team loses the right to challenge, patch or protest blind folds or patches on the defense for that inning only.

Any substitute defensive player will be blind fold checked by the Umpire before they take the field.

While at Bat

At the time a batter is set at the plate, prior to the pitcher starting the delivery cadence, the Home plate umpire will visually check the batter's blind fold to see if no distinct advantages are visible. If adjustment of the batter's blind fold is needed, the batter will be asked to step out of the batter's box and face away from the field of play to adjust. When set, the Home Plate Umpire will recheck and request the pitcher or catcher assist the batter to home plate.

If the Umpire is not satisfied with the blindfold, the umpire will issue NBBA provided patches and blindfold. If player refuses, he is ejected and will be replaced.

Offensive Occurrences

Second Offense

If a second offense of cheating takes place by the individual previously issued a warning, that individual will be immediately ejected from the game.

Third Offense

If a player is ejected a second time during the same tournament, that ejection is for the remainder of the tournament.

Penalties

The team in which a player who has been ejected from a game or tournament will be immediately removed from consideration for the "Sportsmanship Award" for that year's World Series.

Any player ejected from a game will not be eligible for All Star team consideration that year.

Additionally, the team will be fined \$100 for not preventing this unsportsmanlike action to continue after being warned by the Head Umpire.

The monetary team fine must be paid prior to March 1st of the next calendar year to be eligible to register for the next year's World Series.

Implementation

This policy, when instituted, will affect all instances of cheating or ejections.

[NBBA/Nubson Team Grant Policy](#)

March 9, 2015

Purpose

The purpose of the NBBA/Nubson Team Grant is to provide some additional financial support to member teams of the NBBA.

This support is in accordance with the fund's original creators, the Nubson family, and conforms to the stated goals of the NBBA in its by-laws.

Grant Committee and Funding

1. The Grant Committee will be made up of the NBBA president, the NBBA treasurer, the NBBA secretary, and one board member at large.
2. The grant program will be funded primarily from the Nubson fund, which is administered by the NBBA treasurer.
3. The amount available for grants in any given year will be determined as follows: \$3000, or five percent of the value of the Nubson fund (as reported to the board at the spring board meeting for that year), whichever is greater.
4. The available money will be divided in to as many \$1000 chunks as possible, with any leftover money being returned to the Nubson fund.
In addition to the above, the grant fund may also contain other monies if they are specifically allocated to the grant program by the NBBA by-laws or policies.
5. The total grant amount for a given year, determined by the rules in section 3, will be used both for regular yearly grants, and for the tri-annual correction grants. In a year when correction grants are to be payed, they will be payed first, and normal grants will come out of the amount remaining.

Grant Dates and Team Eligibility

1. The number of available team grants, and the grant amount of \$1000, will be prominently published on the home page of the NBBA website in coordination with the scheduled NBBA Spring Board Meeting.
2. Team grant entries will be accepted *no later than* the 1st of March of each calendar year.
3. Team grants will be announced and awarded (checks in the mail) after the Spring Board Meeting.
4. Only teams that have paid their NBBA team registration fee (currently \$25), and have attended at least one World Series tournament in the past three years will be eligible to enter the grant selection process for the given calendar year.
5. Any team receiving a team grant will be ineligible to receive one for the next two calendar years.
6. A team that receives a team grant and does not attend the World Series in the same year will be ineligible to receive a team grant for the next three calendar years.
7. If it is determined that a team is creating fraudulent team entries to enhance their chances of obtaining a grant, on the first offense the team will be warned and removed from the grant selection process for the current year. On a second offense, the offending team will be banned from the grant program for a minimum of five years.

Grant Selection Process

1. The NBBA/Nubson team grant program will be a lottery-based award system. At the Spring Board Meeting, the Grant Committee will gather all eligible team names and a random drawing will be performed to match the number of available grants to a randomly selected eligible team.
2. If the number of grants exceeds the number of eligible teams, the extra grants will be returned to the Nubson fund.
3. Grant recipients will be notified, and the grant selection results will also be posted on the NBBA website.
4. Every three years, starting in 2015, the past list of eligible teams will be examined. Any team that has been eligible for the last three years and has not received a grant, will be automatically awarded a \$1000 "Correction" grant, prior to the normal grant drawing process for the given year. Their name will also be removed from the drawing process for the given year--two grants to a single team in a single year is not permitted. The correction process will be conducted every three years, starting in 2015.

Amending this policy

1. This policy must be made freely available, and must be reviewed by the Grant Committee, at least once every two years.
 2. Amendments must be submitted to the Grant Committee.
 3. Amendment submissions approved by the Grant Committee must be voted on by the NBBA board at its next regularly scheduled meeting.
 4. Amendments must obtain a two-thirds majority vote of the board members in attendance, in order to pass.
 5. Amendments take effect immediately upon approval by the NBBA board.
- For questions regarding the policy, contact by email the Nubson Committee at nubson@nbba.org

National Beep Baseball Association Concussion Policy

Adopted April 11, 2015

Introduction

As always, the safety of our players and volunteers has to be at the forefront of any policy. This policy is suggested for that very reason. Allowing someone to continue in such a physical sport as ours with a possible concussion is very dangerous. The absence of any policy governing this situation is dangerous as it

puts the decision on a player who loves the sport they are proudly a part of, or the coach who doesn't want to take time away from a player or volunteer for the same reasons. This policy will remove that decision from all personnel and place it in the hands of qualified persons.

FIRST THE FACTS

A concussion is a brain injury.

All concussions are serious.

Concussions can occur without loss of consciousness.

Concussions can occur in any sport.

Recognition and proper management of concussions when they first occur can help prevent further injury or even death.

WHAT IS A CONCUSSION?

A concussion, a type of traumatic brain injury, is caused by a bump, blow, or jolt to the head. Concussions can also occur from a blow to the body that causes the head and brain to move quickly back and forth—causing the brain to bounce around or twist within the skull.

This sudden movement of the brain can cause stretching and tearing of brain cells, damaging the cells and creating chemical changes in the brain.

HOW CAN I RECOGNIZE A POSSIBLE CONCUSSION?

To help spot a concussion, you should watch for and ask others to report the following two things:

A forceful bump, blow, or jolt to the head or body that results in rapid movement of the head.

Any concussion signs or symptoms, such as a change in the athlete's behavior, thinking, or physical functioning.

Signs and symptoms of concussion generally show up soon after the injury. But the full effect of the injury may not be noticeable at first. For example, in the first few minutes the athlete might be slightly confused or appear a little bit dazed, but an hour later he or she can't recall coming to the practice or game.

You should repeatedly check for signs of concussion and also tell family members what to watch out for at home. Any worsening of concussion signs or symptoms indicates a medical emergency.

SIGNS AND SYMPTOMS

Signs Observed by Coaching Staff and/or Volunteers:

- A. Appears dazed or stunned
- B. Is confused about assignment or position
- C. Forgets an instruction
- D. Is unsure of game, score, or opponent
- E. Moves clumsily
- F. Answers questions slowly
- G. Loses consciousness (even briefly)
- H. Shows mood, behavior, or personality changes
- I. Can't recall events prior to hit or fall
- J. Can't recall events after hit or fall

Symptoms Reported by an Athlete

- A. Headache or "pressure" in head
- B. Nausea or vomiting
- C. Balance problems or dizziness
- D. Double or blurry vision
- E. Sensitivity to light
- F. Sensitivity to noise
- G. Feeling sluggish, hazy, foggy, or groggy
- H. Concentration or memory problems
- I. Confusion
- J. Just "not feeling right" or "feeling down"

IF ANY OF THE ABOVE SYMPTOMS ARE REPORTED TO A GAME OFFICIAL OR COACH,
THE PLAYER SHALL BE REMOVED FROM PLAY AND REFERRED TO THE RETURN TO
PLAY (RTP) POLICY

Return to Play (RTP) Policy

Background

This new policy requires any player who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the game and shall not return to play until cleared by an appropriate health care professional. It has been determined that only certified athletic trainers and physicians licensed to

practice medicine in all its branches including EMT's can clear an athlete to return to play the day of a contest in which the athlete has been removed from the contest for a possible head injury.

Policy

In cases when an athlete is not cleared to return to play the same day as he/she is removed from a contest following a possible head injury (i.e., concussion), the athlete shall not return to play or practice until the athlete is evaluated by and receives written clearance from a licensed health care provider to return to play. For the purposes of this policy, licensed health care providers consist of physicians licensed to practice medicine in all its branches in the host state and certified athletic trainers working in conjunction with physicians licensed to practice medicine in all its branches in the host state.

Nomination and Election Process

Proposed and adopted on April 9, 2016

In previous years, the process for nominations has been completed at the World Series during the General Assembly.

The Voting Committee resubmits the proposal of the following:

- All nominations, effective immediately, must be submitted electronically.
- All nominations should be submitted no later than June 1 of each year.
- The alternative process is specifically for the Board of Directors positions, and is not to be used for the Executive Officers.
- The alternative method which includes the blind draw is only usable where there are not enough nominations made in relation to the amount of seats eligible each year.

Alternative plan of action

If the situation of not having as many as double the amount of seats eligible for the Board of Directors takes place in any year, the following plan will take effect:

On June 1, if the amount of nominations received electronically is not double the amount of Board of Director positions available, a meeting with the team contacts would need to be held. During this meeting, which would be held by

teleconference, the information regarding the amount of available Board of Director positions would be given plus the amount of nominations received electronically by June 1.

Since the number of nominations received is not double the amount of seats available, each team would be given the opportunity to submit a name within 3 business days of the conference call.

The submissions must be completed by email. After the person has verified that they accept the nomination, a list of individuals would then be furnished by email to the team contacts.

This email, with the list, would be provided 45 days prior to the General Assembly, in accordance with the NBBA By-laws.

Once the list has been furnished to the Team contacts, each person nominated must provide a Bio of themselves for use on the NBBA elections page. Additionally, the individual can provide a photo which is optional.

We also propose that at the time of the General assembly, the Nominations Chair will select through a blind draw, the amount of required to fill the formula of double the amount of seats available for the Board of director positions.

The individuals nominated prior to June 1, are excluded from the blind draw.

Once the blind draw is completed, the individuals who are eligible will then have the opportunity to speak on their behalf for no more than 2 minutes. At the conclusion of the speeches, the elections will take place.

Submitted by,
The Voting Committee
Mike Woodard, Chair

Updated, May 1, 2016